

# MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

RECEIVED

22 OCT 2009

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1<sup>st</sup> OF EACH MONTH

CLAIM BY COUNCILLOR: DUNCAN MCBRIDE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: FEB 09 - SEPT 09

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
							£	p
24/2/09			Maidenhead	Council		22		
26/2/09	9am		- - -	Employment panel		22		
2/3/09	4pm		- - -	Pensions panel		22		
9/3/09			- - -	Audit panel		22		
23/3/09			- - -	Pensions panel		22		
28/4/09			- - -	Audit panel		22		
19/5/09			- - -	Council		22		
20/5/09			- - -	Pensions Panel		22		
29/5/09			- - -	Employment Panel		22		
1/6/09			- - -	Prem meetings Audit Panel	Catherine Hickman	22		
22/6/09			- - -	Council		22		
25/6/09			- - -	Prem meetings Audit Panel	Andrew Elkington	22		
SUB TOTAL						154		
TOTALS CLAIMED						154		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: \_\_\_\_\_

VAT RECEIPT ATTACHED ☒

\*Please delete as appropriate

Date: 21/10/09

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	26/10/09
Payroll:	Input by:	Batch No:	Checked by:

RECEIVED

22 OCT 2009

CLAIM BY COUNCILLOR: CLR MCBRIDE  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....

FOR ALLOWANCES FOR THE MONTH OF: JUNE - SEPT '09

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st  
OF EACH MONTH

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR		PUBLIC TRANSPORT
						Mileage	(Receipts must be attached)	
							£	p
30/6/09			Maidenhead	Audit Panel		✓ 22		
1/7/09			Windsor	Planning / development training		✓ 10		
20/7/09			Maidenhead	Pensions Board		✓ 22		
28/7/09			"	Council		✓ 22		
20/8/09			"	Pre meet audit panel	Christabel Shawcross	✓ 22		
17/9/09			"	"	Andrews Elkington	8-10		
17/9/09			"	Audit Panel		✓ 22		
22/9/09			"	Council		✓ 22		
28/9/09			"	Audit Panel		✓ 22		
SUB TOTAL						✓ 164		
TOTALS CLAIMED						✓ 164		

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Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]      A

**VAT RECEIPT ATTACHED**

~~YES~~ / NO

\*Please delete as appropriate

Date 21/10/09.....

Signature of Member:.....

For Office Use Only				
Democratic Services:	Authorised for Payment:	Date:	26/10/09	
Pavroll:	Input by:	Date:	Batch No:	Checked by:

# MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

RECEIVED

22 OCT 2009

CLAIM BY COUNCILLOR: DUNCAN MCBRIDE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)...

FOR ALLOWANCES FOR THE MONTH OF: FEB 09 - SEPT 09

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
24/2/09			Maidenhead	Council		22	£ p
26/2/09	9am		-u-	Employment panel		22	
21/3/09	4pm		-u-	Pensions panel		22	
9/3/09			-u-	Audit panel		22	
23/5/09			-u-	Pensions panel		22	
28/4/09			-u-	Audit panel		22	
19/5/09			-u-	Council		22	
20/5/09			-u-	Pensions Panel		22	
29/5/09			-u-	Employment Panel		22	
1/6/09			-u-	Prem meetings Audit Panel	Catherine Hickman	22	
23/6/09			-u-	Council		22	
25/6/09			-u-	Prem meetings Audit Panel	Andrew Elkington	22	
SUB TOTAL						154	
TOTALS CLAIMED						154	

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BELOW AFTER READING THE DECLARATION OVERLEAF.

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VAT RECEIPT ATTACHED

YES (NO)

\*Please delete as appropriate

Signature of Member: \_\_\_\_\_

Date: 21/10/09

For Office Use Only			
Democratic Services:	Authorised for Payment:	Date:	26/10/09
Payroll:	Input by:	Batch No:	Checked by:
			Date:

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR:

FOR ALLOWANCES FOR THE MONTH OF: March 31 2013

**PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.**

**TOTALS CLAIMED**

YES / ~~NO~~\*

Signature of Member:.....

Date 2-13 / 0

For Office Use Only		Date: 31/03/10	
Democratic Services:	Authorised for Payment:	Date: 31/03/10	
Payroll:	Input by:	Date:	Batch No:
			Checked by:
			Date: